

GPD DEPARTMENT USE ONLY

Supervisor Summary of Initial Complaint:

Specific Issue(s) Outlined in Complaint:

Supervisor Preliminary Investigation:

☐ Interviewed Complainant ☐ Interviewed Witnesses ☐ Identified GPD Employee(s)
☐ Secured Communication Records ☐ Canvass Area for Information ☐ Reports Attached
☐ Photos – citizen / GPD employee ☐ Video Tapes ☐ Medical Records ☐ Notifications

Shift Supervisor Signature / Date

Division Supervisor Signature / Date

Chief of Police Signature / Date

☐ Forward to IA for Investigation IA Officer Assigned: _____

Chief of Police Signature / Date